



Board Member Job Description

The mission of the Greater Albuquerque Housing Partnership is to create exceptional housing communities and provide enrichment services to support household stability, healthy families, and safer neighborhoods.

EXPECTATIONS OF THE BOARD AS A WHOLE

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:

- determining the mission and purposes of the organization.
- selecting and evaluating the performance of the CEO/ Executive Director.
- strategic and organizational planning.
- ensuring strong fiduciary oversight and financial management.
- fundraising and resource development.
- approving and monitoring GAHP's programs and services.
- enhancing GAHP's public image.
- assessing its own performance as the governing body of GAHP.

EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

Each individual board member is expected to:

- know the organization's mission, policies, programs, and needs.
- faithfully read and understand the organization's financial statements.
- serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for GAHP to advance its mission.
- leverage connections, networks, and resources to develop collective action to fully achieve GAHP's mission.
- help identify personal connections that can benefit the organization's fundraising and reputational standing and can influence public policy.
- prepare for, attend, and conscientiously participate in board meetings.

BOARD MEMBERS ARE ALSO EXPECTED TO:

- follow the organization's bylaws, policies, and board resolutions.
- sign an annual conflict-of-interest disclosure and update it during the year, if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings;
- maintain confidentiality about all internal matters of GAHP.