



Request for Proposal

<p>RFP: 5-Year Strategic Planning</p>	<p>Proposal Due By: Feb. 10, 2023</p>
<p>Project Overview: Greater Albuquerque Housing Partnership (GAHP) is a nonprofit developer specializing in affordable multifamily apartment communities. Concurrent to this process, 2023 is the 30th anniversary of GAHP and we are in the midst of a rebranding and renaming effort. We are currently completing a 5-year strategic plan and are ready to embark on the next plan for 2024-2028. GAHP is seeking a facilitator to help lead the board and staff in a 2-day (3 hours each) workshop to establish strategic goal plans and initial strategies.</p>	
<p>Project Goals:</p> <ul style="list-style-type: none"> ● Identify goals and strategies that will best enable GAHP to advance its mission and achieve its vision with a 5-Year Strategic Plan 	
<p>Scope of Work:</p> <ul style="list-style-type: none"> ● Meet with organization directors to become acquainted with GAHP’s mission, vision, and work; review previous strategies and success; discuss review documents; and set agenda for day-long retreat. (1-2 hours) ● Review previous goals and accomplishments, documents from MFA and City of Albuquerque’s Consolidated Plan, and rebranding materials (1-2 hours) ● Facilitator will conduct a six-hour retreat over the course of two days (8am-11am) <ul style="list-style-type: none"> ○ Review GAHP’s mission and vision ○ Envision GAHP’s future ○ Identify strengths, areas for improvement, successes, and opportunities ○ Set 5-year strategic goals and initial strategies. ● Facilitator will create follow up document with summary and recommendations for next steps. 	
<p>Timeline Requirements</p> <ul style="list-style-type: none"> ● February 17, 2023 - Signed contract ● February 17 – 24, 2023 - Document Review ● Week of February 27 - Initial meeting with directors no later than March 3 ● Week of March 6 – Agenda finalized and approved ● Friday March 10 – Saturday March 11 - Strategic plan retreat 	
<p>Submission Requirements</p> <ul style="list-style-type: none"> ● Submit Cover Letter, Resume, Sample of Work, Budget, and References to Laurie Frappier, Director of Community Relations no later than February 10, 2023 ● Email in PDF format to laurie@abqgahp.org 	